PMO Healthcheck Approach

CMC’s Healthcheck service is delivered by senior programme, project and programme office practitioners. Our tailored and competitively priced approach is designed to meet the needs of your business environment, PMO activities and your budget.

We can provide an objective, external evaluation of your current organisational PMO efficiency and effectiveness. Delivered in two weeks by our most experienced programme managers, the Healthcheck will help you and your organisation identify prioritised areas for improvement, implement quick wins, plan for long-term effective return on investment and, importantly, recognise excellence.

CMC’s PMO Healthcheck puts your PMO methodologies, processes, tools and your use of technology and resources under the microscope.

“CMC’s team undertook an effective review of our PMO to produce a set of pragmatic options which were readily applicable to our organisation.”

Principality Building Society

“CMC impressed us from the outset with their professionalism and obvious depth of knowledge in project & programme management. They liaised with us closely – adopting a structured approach; each step discussed and advised upon.

The quality of the work throughout and the final report was very high. We were extremely pleased with the end result. It presented us with something useable that we could take and apply to develop our existing project management methods and approach.”

International Baccalaureate

Programme Management Office (PMO) Healthcheck

Delivered by CMC Partnership
4. Results
Information acquired during the Healthcheck is recorded, validated and entered into CMC’s proprietary Healthcheck assessment matrix. This uses more than 200 different assessment criteria to produce a comprehensive, high-level benchmark comparison of your PMO with other organisations that have a PMO of similar size or complexity.

Results of the comparison are presented in a report based on a PMO dashboard. Current PMO operational processes are assessed according to their Red, Amber, Green (RAG) deviation from industry best practice.

This report provides leaders and sponsors with an easy to understand assessment of the critical PMO operational processes.

3. Process, Procedure & Data Analysis
The following operational PMO processes are investigated and assessed:

- Governance
- Quality management
- Stakeholder management and communications
- Management of risks, issues and assumptions
- Planning and resourcing
- Progress tracking and reporting
- Budget management
- PMO structure and performance.

5. Presentation & Workshop
The PMO Healthcheck culminates in a presentation workshop involving your nominated programme and project sponsors, plus any invited stakeholders.

In this workshop CMC presents key findings and recommendations from the analysis and facilitates a discussion on next steps to be taken to improve performance.

This is an opportunity for all stakeholders to examine and discuss recommended options and areas for improvement.

2. Interviews
CMC will meet with key PMO stakeholders and customers to evaluate and analyse PMO effectiveness and efficiency, supported by the use of CMC’s formal, best practice, benchmarking templates.

The pragmatic application of scored and open questions will be utilised to analyse the true nature of current PMO practices and surface obstacles to improved performance.

About Us
CMC is a leading provider of expertise and experience in project, programme and change management for business.

We are an Authorised Training Provider for Prosci®, a systematic and holistic change management methodology adopted by 65% of the world’s largest companies.

CMC provides a best practice, people-focused approach to optimise return on investment (ROI) from business change projects and programmes.

This is delivered through the unique blend of PRINCE2 project management and Managing Successful Programmes (MSP) methods, supported by the formal application of the Prosci® Change Management Toolkit.

As we embed improved performance, transfer skills and deploy capability within your organisation you can be confident that services from CMC Partnership are a durable and cost effective solution.

Contact us now to find out how CMC’s tailored, cost-competitive approach will assist your organisation, ensure your projects and programmes deliver their objectives, and maximise organisational ROI.

Additional PMO Services
CMC can provide additional resources to help your organisation to maximise PMO efficiency and effectiveness, including:

- Stakeholder analysis and project / programme change readiness review based upon formal Prosci® change management methodology. This helps to ensure return on investment is maximised
- Best practice PMO CMC templates and toolkits for quick wins
- Provision of CMC interim management staff to augment customer project / programme delivery teams.

PMO Healthcheck Activities
The PMO Healthcheck follows a structured programme across five key topics, tailored to reflect current PMO activities and the needs of your organisation.

1. Kick Off Meeting
CMC will meet informally with your nominated sponsor to understand and agree scope, typically:

- Gaining an overview of the stakeholder landscape
- Becoming familiar with your organisational culture
- Identifying current organisational perceptions of PMO delivery and effectiveness.

2. Interviews
CMC will meet with key PMO stakeholders and customers to evaluate and analyse PMO effectiveness and efficiency, supported by the use of CMC’s formal, best practice, benchmarking templates.

The pragmatic application of scored and open questions will be utilised to analyse the true nature of current PMO practices and surface obstacles to improved performance.

Kick Off Meeting Interviews Analysis Results Presentation & Workshop